

# APPLICATION FOR HALL HIRE (Functions)

## PENYLAN BOWLING AND CARDIFF BRIDGE CLUB

Marlborough Road, Roath, Cardiff CF23 5BU. Telephone: 02922801987

### Hall Booking Manager:

Amanda Wall, 5 Thrush Close, Cardiff, CF3 0PE.

Name & Address:	
Signature:----- Date:-----	
Telephone Number:	Email:
Date(s) of Hire:	Times Access Required:
Hours Bar Required:	Likely Number of People Attending:
Hall Layout Requirements:	
<b>Terms of Hire:</b> <ul style="list-style-type: none"><li>• The Club Hall is available between 11am - 11pm.</li><li>• Maximum 80 people for any single event.</li><li>• Applications must be made to the Hall Booking Manager.</li><li>• Cost per hour = £30.</li><li>• A damage deposit cheque for £100 must be provided.``````````</li><li>• You (the Event Organiser) must be a member of the Penylan Club.</li><li>• Non-Members may apply to become an Associate Member of the Club (£20).</li><li>• Bar staff outside normal hours can be negotiated privately via the Bar Steward (this will be an extra cost).</li><li>• Payment for Hall hire + returnable damage deposit cheque must be paid when submitting a completed booking form.</li><li>• Only drinks purchased from the Club are to be consumed on the Club premises.</li><li>• Smoking is not allowed inside the Club premises.</li><li>• Children are not allowed in the Bar after 8:00pm.</li><li>• The Club is not and will not be responsible for food brought into the Club premises for Events.</li><li>• Use of kitchen appliances must be negotiated with the Hall Booking Manager.</li><li>• The Club reserves the right to reject an application without explanation.</li><li>• ONLY the Hall Booking Manager can confirm a Hall Booking.</li></ul>	
<i>Data supplied on this form will only be stored by the club for the purpose of conducting club business. By signing this you are explicitly providing this consent and understand failure to do this will mean we are unable to provide services to you.</i>	
Application: Approved/Rejected	
Signed _____ Amanda Wall      Date: _____	